St George College Junior & Senior School
Domestic Student Fee Policy

St George College

1. The Terms & Conditions of the Fee Schedule 'Junior & Senior School Domestic Student Fee Policy' or 'Fee Policy' is the basis of each family's contractual agreement with the College, both jointly and severally, in relation to each student enrolled at the College by virtue of that family's Enrolment Application and/or the Offer of Enrolment Letter. The Fee Schedule should be read in conjunction with the College's other policies (accessible via the College's website).
2. All Terms & Conditions, including all annual revisions/amendments, are deemed to have been irrevocably accepted by each and every parent/carer (Enrolment Agreement/account signatory) upon the College issuing the latest version of the Fee Schedule and, following issuance, by virtue of the ongoing operation of an account and/or the student(s) continued attendance at the College (post mailing/emailing by the College). For ease of reference, the latest version of this Fee Schedule, and the applicable Terms & Conditions, can always be viewed online (on our website).
3. Tuition Fees include curriculum delivery and co-curricular activities.
4. Tuition Fees do not include the costs of extra-curricular activities (eg. camps and retreats), text books, school bus travel, musical instrument hire & tuition and electronic devices (tablets, laptops etc).
5. Consent for students to participate in any extra-curricular activities includes financial consent for the cost of participation to be applied to the family account.
6. VET Courses, voluntary programs and other activities may attract additional fees and may be charged to your account.
7. Uniform is not included in the Tuition Fees and must be purchased separately.
8. Bus travel between a student's residence and the College requires a full school term's commitment. The College Bus Fares are payable at the same frequency as Tuition Fee Payments as outlined above. A full term's notice must be given in writing to request a variation to the bus timetable.
9. Sibling Discounts only apply to Tuition Fees in accordance with the Fee Schedule and are applied to the account only after each school terms' fees have been paid in accordance with the College's Fee Policy. Discounts will be permanently forfeited on any accounts more than 30 days overdue, unless a payment arrangement has been approved by the College in advance of the Quarterly Payment due date. Similarly, discounts will be permanently forfeited on any Periodic Payment Plans in default by more than 30 days.
10. A full term's notice must be given in writing to the College's Principal registrar@sgc.sa.edu.au advising that a student will be leaving the College, or not returning for the following year. If such notice is not given, one full term's Tuition Fees will be payable in lieu of notice. For the avoidance of doubt, notice must be received not later than the final day of any school term to be considered sufficient notice for withdrawal at the end of the following school term.
11. The notice requirements as outlined in Clause 10 will be waived after the Term 4 Quarterly Payment Due Date for a student in either Years 11 and 12 who withdraws to pursue a trade, VET pathway or work placement following formal consultation and counselling with the College's careers adviser.
12. Any outstanding fees are payable immediately upon provision of notice of withdrawal.
13. In the event that notice is not provided, or is otherwise provided by the College inaccordance with Clause 26 of this Fee Policy, notice will be deemed to have been provided on the last day of the term in which the student last attended the College and payment in lieu of notice will be required in accordance with Clauses 9 and 10 of this Fee Policy.
14. A refund on Tuition Fees is only granted in the event that the account is in credit and will be calculated strictly in accordance with the notice requirements and the actual notice provided in accordance with this Fee Policy.
15. Both account holders/signatories to Enrolment Applications, Offers of Enrolment and/or any credit agreements, retain joint and several liability for the payment of all monies owing to the College across any account held, whatsoever.
16. In the event of divorce/separation or change of custody status of students, the College never splits school fee accounts (the College will never relinquish security or remove account holders unless instructed to do so by the Court).
17. It is the responsibility of each individual parent/carer to provide the College with any Court orders dealing with their school fee obligations. Additional charges apply where retrospective action is required because a Court order has not been provided in a timely manner.
18. Payments by Electronic Funds Transfer (EFT) should be made to the College's Commonwealth Bank of Australia account:
    BSB: 065005
    Account Number: 00905741
To ensure your payment is allocated correctly, please ensure your Family ID is quoted.
19. Payments by BPAY require the College's **Biller Code of 62067** and your unique BPAY reference number which is stated on the account Statement/Invoice.
20. Periodic Payment Plans are only available under a formal arrangement which must be approved in advance by the College no later than the date outlined on the Fee Schedule.
21. The College may require that a Periodic Payment Plan be fulfilled by a direct debit authorisation.
22. Any late payments or dishonoured payments under a Periodic Payment Plan will incur a $30.00 administration fee. The College is authorised to automatically apply this administration fee to the account and, under a direct debit authorisation, draw both the dishounoured payment amount and this administration fee in addition to, and at the same date as, the next payment instalment scheduled on the Periodic Payment Plan.
23. It is the account holder's responsibility to contact the College's Finance Department to request a Periodic Payment Plan as an alternative to Quarterly Payment Due Dates as outlined in the Fee Schedule.
24. The College may require, at its exclusive discretion, a 50% deposit of the Tuition Fees due for the remainder of the school year to be paid in advance of the commencement of a new school term and a new Periodic Payment Plan from the commencement of that new term to settle the residual account balance for the school year.
25. Accounts which are in arrears by more than seven (7) days will incur a late fee of $200.00.
26. Any account in default by more than twenty-one (21) days may also be referred, at the account holder(s) own expense, to an external firm of collection agents or solicitors.
27. Any account which is in serious default (more than one terms' Tuition Fees outstanding or greater than three unauthorised defaults within any school year) may be terminated by the College on twenty-one (21) days written notice by the College's Finance Committee.
28. All parents/carers jointly and severally agree to pay the legal costs, court fees, administrative charges, late payment interest (calculated at 5% per annum from the Quarterly Payment Due Dates as outlined in the Fee Schedule) and any other expenses which are incurred by the College and/or its authorised agents, in the recovery of all monies owed and across any account held with the College, whatsoever.
29. Discretionary short term financial assistance may be considered by the College's Finance Committee upon the completion of an application and interview process. To be considered for financial assistance, a family must first be verified as eligible for the former School Card scheme (from 2014, the State Government ceased funding to Non-Government Schools for School Card eligible students but the facility to verify families income still exists). Enquiries should be made with the College's Finance Department.
30. Any scholarships, financial assistance any other variation to the Tuition Fees outlined in the Fee Schedule is provided at the exclusive discretion of the College's Finance Committee and Board of Management. The Finance Committee will provide a written notice of any approved scholarships, financial assistance, or any other variation with specific reference to the student(s), the quantum of the variation, and the year for which the assistance variation applies. Any scholarship, financial assistance other variation will be subject to annual review, without exception. Scholarships, financial assistance or variations will not be deemed to have been approved if not provided in writing in accordance with this Clause.
31. The College's Board of Management may vary the Fee Schedule and Fee Policy annually at its absolute discretion.
32. Each student's continued enrolment at the College is in acknowledgement and acceptance of the full Terms & Conditions of Enrolment and the current Fee Policy and Fee Schedule.
33. Please refer to our website for the full Terms & Conditions of Enrolment: www.sgc.sa.edu.au