



ENROLMENT POLICY

VERSION: 1

APPROVAL DATE: February 2020

REVIEW DATE: February 2022

APPROVED BY:

PETER KARAMOCHOS

POSITION:

PRINCIPAL

SIGNED:

Peter Karamochos

DATE:

3/2/20

Enrolment at St George College is not confirmed or guaranteed until a Letter of Offer has been sent by the Principal, the Declaration and Acceptance of Enrolment have been signed and the required fees have been paid.

In confirming acceptance of a place for students at St George College, parents/guardians:

- Agree to be bound by the present and future rules and regulations of the College and that their child be bound by those rules and regulations
- Agree to provide on request previous School reports or testing information related to their child
- Agree to provide to the College change of address and current contact details as changes occur, and confirm contact details every six months
- Authorise the school, in the event of their child's sickness or injury, to take action as is necessary to obtain medical and/or hospital care and attention for their child and to pay all costs and expenses incurred on behalf of their child.
- Agree to an initial and subsequent payment of fees for one half year in advance and by the due date as shown on the School invoice and accept that in the event of overdue amounts, these may incur the prescribed late fee.
- Accept that all fees are due on the date shown on the College invoice. Any fees and charges outstanding from previous terms are deemed already due and payable. In the event that there are any fees and charges not paid then the continued enrolment of the student will be determined by the Finance Committee of the College's Board of Governors and the Principal.
- Accept liability to pay all debt collection costs.
- Acknowledge and agree that fees may vary.
- Agree to Homestay with an AHN approved family if not living with their parent or an immediate relative as per the approval documentation from the Principal. Families that move a child from an agreed Homestay arrangement as per the Letter of Offer from the Principal jeopardise the enrolment of their child at St George College.

If false or misleading statements are made in the enrolment form, or if relevant information was not disclosed at the time of enrolment, the Principal may suspend or terminate the enrolment at any time where this is reasonable justification for doing so.

Amendments to Enrolment Policy

The College may, at any time, in its sole discretion and without the requirement to give prior notice, add to or vary all or any of the above conditions.